



Hawkshead Christmas Fair 2023

Saturday 2nd & Sunday 3rd December
10am - 4pm

*Thank you for your interest in the Hawkshead Christmas Fair.
To apply for your stall, please complete and return this Application Form and Risk
Assessment Form to: hello@hawksheadchristmasfair.co.uk*

*Your confirmation and receipt will be sent to you once the Application Form,
completed Risk Assessment form, confirmation of Public Liability Insurance and
full payment have ALL been received.*

Thank you, we look forward to welcoming you.

Pricing for the 2 days:

Outdoor Stall (3m x 3m) Craft or Packaged Food & Drink etc. £100
Providing your own stand, tables & chairs. A gazebo or cover is also required.
Additional space will be charged pro rata

Small Outdoor Stall (3m x 3m) Takeaway Food &/ Drink £125
Providing your own stand, tables & chairs. A gazebo or cover is also required.
Additional space will be charged pro rata

Large Outdoor Stall (6m x 6m) Takeaway Food & Drink £245
Providing your own stand, tables & chairs. A gazebo or cover is also required.
Additional space will be charged pro rata

Indoor Craft or Local Produce Stall
Very limited availability. Please enquire.



Hawkshead Christmas Fair Stallholder Booking Form 2023

Saturday 2nd & Sunday 3rd December 2023, 10am - 4pm

Full name & stall name:

Contact mobile number:

Email Address:

Type of stall e.g. craft, packaged food & drink, takeaway:

List of produce sold:

Size of stall:

Cost of stall: £

I have read and agree to the Terms & Conditions as outlined below:
YES / NO

Please make payment to:
Barclays Bank, Sort Code: 20-18-93
Account No: 03322181
Account Name: Hawkshead Christmas Fair
Reference: Please use 'your stall name'

Please complete and return this form with your Risk Assessment and Confirmation of Public Liability Insurance and return to:
hello@hawksheadchristmasfair.co.uk

Please Note the Terms & Conditions:

- Exhibitors are reminded to ensure they are fully conversant with and comply with all current Health and Safety regulations, particularly with respect to equipment and public safety. The Risk Assessment Form provided with the application for entry to the market must be completed and signed by the exhibitor and returned with the booking form
- **RESPONSIBILITY OF EXHIBITORS** The Exhibitor will indemnify Hawkshead Fair Committee in respect of all actions causes claims losses proceedings or costs incurred claimed or arising out of the use by the Exhibitor at the Fair or by his/her agents contractors employees licensees or other persons being present at his/her request or with his/her concurrence for the purposes of the Fair and the Exhibitor shall similarly be liable for all plant equipment vehicles stands goods or other things of whatever kind or nature brought into the village for whatever purposes and the Exhibitor shall be liable similarly for any matter arising out of the exhibition handling or housing of such exhibits and the conduct of the exhibitor's stand generally. Acceptance of this foregoing provision and the foregoing provisions generally shall be a condition precedent of entry
- **EXHIBITORS WILL BE HELD RESPONSIBLE FOR ALL FIRE AND ACCIDENTAL DAMAGE CAUSED BY THEM, THEIR SERVANTS OR AGENTS, AND THEREFORE EXHIBITORS SHOULD INSURE NOT ONLY AS REGARDS THEIR OWN PROPERTY, BUT ALSO AGAINST THIRD PARTY CLAIMS, FOR BOTH FIRE AND ACCIDENTAL DAMAGE**
- Trade Stands and the location will be issued on the discretion of the organisers
- All stalls must be paid for in full with the completed booking form and risk assessment form at the time of booking. Full confirmation and receipt will then be issued. There will be no refunds given after payment has been made
- All Outdoor Stall Holders must provide their own shelter and stand, including any tables and chairs. A standard pitch is 3m x 3m. Larger stands by prior arrangement only
- All stands need to be set up and ready to commence sales by 10.am on the Saturday and Sunday, with all vehicles away from the centre of the village by 9.30am. Limited stallholder parking will be available in the compound, clearly marked, in the main car park by the 'Hawkshead shop'. All trade stands must be open and manned throughout the time of the market. All stalls must be dismantled at the end of each day and all rubbish removed.
- All stallholders will be responsible for clearing their own rubbish and leaving the pitch tidy and clear, or otherwise be charged
- The village will be closed to all traffic throughout the day (except for emergencies)
- The event will officially finish at 4pm on both days, traders must not dismantle stalls until that time
- Please be aware that in the event of the market being cancelled for reasons beyond our control or the failure of trade stands to attend, there will be no refund of booking charges and monies paid transferred to the following year.